

COMMUNITY SERVICES & DEVELOPMENT COMMISSION SPECIAL MEETING MINUTES



March 16, 2022

5:30 P.M. – 7:00 P.M.

Virtual

This meeting was held virtually.

10. Roll Call

The special meeting of the Community Services and Development Commission (CSDC) was called to order at 5:30 P.M. virtually on the above date with the following members and staff in attendance:

Commissioners Present

Jason Bull, Chair
Marie Quinn-Cabler, Vice Chair
Marissa Barrientos
Diana Bennington
Marshall Doak
Rebecca Erickson
Shannon Holland
Tyler Jasper
Chad McComas
Rowena Reeley

Staff Present

Eric Mitton, Legal Staff Liaison
Tricia Hahn, Legal Staff Liaison
Angela Durant, Staff Liaison

Staff Absent

Aleia Fletcher, Staff Liaison

Commissioners Absent

Amy Thuren

20. Approval of Minutes – 3/2/2022 & 3/4/2022

There being no additions or corrections, the minutes were approved as presented.

30. Public Comments

None.

40. 2022 Community Development Block Grant (CDBG) Funding Recommendations

Principal Planner Angela Durant thanked the commission for their hard work during the 2022 CDBG funding cycle. While the City has not been notified yet by the U.S. Department of Housing and Urban Development (HUD) of the 2022 CDBG funding award, Mrs. Durant reviewed the estimated funding availability of \$769,051, which includes an increase due to program income received from the prior year.

- CDBG Public Service Programs

Staff presented the scores for the 2022 CDBG proposals for the Public Service Programs (PSPs) with the highest and the lowest scores removed and reviewed funding history; the commission discussed the results.

Motion: To move the commission to approve the below (Option D) as presented as the funding recommendation for the 2022 CDBG funding cycle to City Council.

Organization	Program	Funding
ACCESS	Medford Severe Weather Shelter	\$15,371
Center For NonProfit Legal Services	Building Resiliency	\$16,629
Hearts With A Mission	Hearts With A Mission, Medford Youth Shelter	\$25,000
Maslow Project	Maslow Project Wrap-Around Family Advocacy Services	\$18,000
Rogue Retreat	Urban Campground Supportive Services	\$50,000

Moved by: Marie Quinn-Cabler **Seconded by:** Tyler Jasper

Motion: To rescind the above motion.

Moved by: Tyler Jasper

Motion: To move the commission to approve the below (Option E) as presented as the funding recommendation for the 2022 CDBG funding cycle to City Council.

Organization	Program	Funding
ACCESS	Medford Severe Weather Shelter	\$12,750
Center For NonProfit Legal Services	Building Resiliency	\$20,000
Hearts With A Mission	Hearts With A Mission, Medford Youth Shelter	\$25,000
Maslow Project	Maslow Project Wrap-Around Family Advocacy Services	\$17,250
Rogue Retreat	Urban Campground Supportive Services	\$50,000

Commissioners Shannon Holland, Chad McComas, and Rowena Reeley recused themselves from scoring Rogue Retreat's application and abstained from discussions and voting; Commissioner Marshall Doak also abstained from voting.

Moved by: Marissa Barrientos **Seconded by:** Tyler Jasper

Voice Vote: Motion passed, 6-0

- CDBG Capital Improvement Projects/Community Development Projects

Mrs. Durant reviewed that the City anticipates receiving \$500,000 in CDBG funding for Capital Improvement Projects (CIPs). As housing-related applications for CIPs were not received for the 2022 CDBG funding cycle, staff discussed potential options for consideration.

Staff sought direction from the commission to conduct additional research on opportunities and regulatory requirements related to: 1) Navigation Center - potentially assist with the rehabilitation of 691 Market Street and/or acquisition of the back lot to support a campus model, which could

include a dog run, kennels, park, community garden, parking, and up to 50 units of transitional housing; 2) Urban Campground – to potentially assist with land acquisition; and 3) Housing Opportunity Fund (HOF) proposal from CASA of Oregon to explore potential interest from the agency to request CDBG funds to support 33 units of housing targeting agricultural workers.

Staff requested the CSDC's participation in a joint special meeting with the Housing Advisory Commission (HAC) on Wednesday, March 23, 2022 at 1:30 P.M. to develop a funding recommendation to be presented to Council. The commission agreed to proceed with research and schedule the joint special meeting

50. Remarks from Commissioners

None.

60. Remarks from Commission Chair

Chair Jason Bull thanked the commission and staff for their hard work during the 2022 CDBG funding cycle.

70. Remarks from Staff Liaisons

Mrs. Durant also thanked the commission and staff and reminded the commission that score sheets may be requested by applicants.

The commission discussed continuing virtual meetings or resuming in-person meetings.

Motion: To meet in person for April's meeting.

Moved by: Chad McComas

Seconded by: Marie Quinn-Cabler

Voice Vote: Motion passed, 10-0

80. Adjourn

Meeting adjourned at 6:59 P.M.